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北京交通大学  
經濟管理學院  
School of Economics and Management  
Beijing Jiaotong University

## Student Exchange Program Fact Sheet

**2022-2023**

### School of Economics and Management, Beijing Jiaotong University

<b>Name of the Institution</b>	BJTU (Beijing Jiaotong University)
<b>Website</b>	<a href="http://en.sem.bjtu.edu.cn/">http://en.sem.bjtu.edu.cn/</a> (School of Economics and Management)
<b>Contact person(s) and department(s) for exchange activities, including phone number, fax, and email</b>	Ms. Anya Lin Gu Executive Director of International Center, SEM <a href="mailto:lingu@bjtu.edu.cn">lingu@bjtu.edu.cn</a> ph: +86 10 51688591
<b>Academic calendar 2020/21 (semester)</b>	Fall semester 2022 *Registration date: August 25, 2022 *Introduction days: August 25-26, 2022 (Orientation and Chinese proficiency test) *Semester dates: August 29, 2022-December 23, 2022 *Winter break: January 9-February 17, 2023  Spring semester 2023 *Registration date: February 16, 2023 *Introduction days: February 16-17, 2023 (Orientation and Chinese proficiency test) *Semester dates: February 20-June 16, 2023 *Summer semester (summer holidays included): July 10 - September 1, 2023 *The dates are tentative because the academic calendar for 2022-2023 has not been announced yet.
<b>Exam dates</b>	Depends on the courses chosen, no specific examination period that would be generally valid

<p><b>Holiday dates</b></p>	<p>Mid-Autumn Festival: September 10, 2022  National Day: October 1, 2022  New Year's Day: January 1, 2023  Qingming Festival: April 5, 2023  Labor Day: May 1, 2023  Dragon Boat Festival: June 22, 2023</p>
<p><b>Nomination deadlines</b></p>	<p>For Fall semester: May 15 and May 30 for application submission For spring semester: November 15 and November 30 for application submission</p>
<p><b>Online registration process</b></p>	<p>Exchange coordinator of home university is asked to email the nomination list including the following information to the appropriate BJTU contact: Name, Gender, Major, Year of Study, Email address. After the exchange coordinator has made nominations by email, exchange applicants shall apply online* at:</p> <p><a href="https://bitu.17gz.org">https://bitu.17gz.org</a></p> <p>Before they do the online application, please make sure they prepared for the documents as below:</p> <ol style="list-style-type: none"> <li>1). <b>Enrollment certification</b> to prove the student is studying under a degree program at home university (major, duration);</li> <li>2). <b>academic transcript at the home university;</b></li> <li>3). <b>electronic id photo with a clear background;</b></li> <li>4). <b>photocopy of passport.</b></li> <li>5). <b>Physical Report (Template can be found on application website).</b></li> </ol> <p>The candidates may need to scan the documents above and upload them during the online application.</p> <p>*Students need to create an account to complete the online application with their own email address.</p>
<p><b>Language of instruction</b></p>	<p>Chinese, English</p>

<p><b>Programs which are open to exchange students</b></p>	<p>1. Chinese Language Course Chinese language course include Comprehensive, Speaking, Reading and Writing, Listening and Business Chinese. Chinese Language Training Center offers Chinese language courses in six different levels depend on how well the student’s Chinese is.</p> <p>2. Business Courses in English in SEM School of Economics and Management offer a range of courses either bilingual in Chinese and English or in English that international exchange students may choose from.</p>
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	<p><b>For course list please go to: <a href="http://en.sem.bjtu.edu.cn/page_en_studybjtu.html">http://en.sem.bjtu.edu.cn/page_en_studybjtu.html</a></b></p> <p><b>Note:</b> The course offerings are subject to adjustment each semester. For course descriptions and other enquiries regarding the course offerings, exchange coordinators shall contact Anya Gu at <a href="mailto:lingu@bjtu.edu.cn">lingu@bjtu.edu.cn</a></p>
<p><b>Minimum/maximum course load for incoming students</b></p>	<p>At SEM, each course is usually 2-3 credits, 16 hours for one credit. There is no minimum requirement for incoming exchange students. However, incoming exchange students are advised not to exceed 15 credits per semester.</p>
<p><b>Are Chinese language courses offered...? ...before the semester ...during the semester?</b></p>	<p>Yes, Chinese Language Training Center for International Students of Beijing Jiaotong University offers Chinese language courses in six different levels depend on how well the student’s Chinese is. The students need to sit in Chinese Proficiency test once they register at BJTU, and then they will be allocated to a class that fits their Chinese level. Per the exchange agreement between the home university and BJTU, incoming exchange students will study Chinese language courses at no costs.</p>

<p><b>Type of accommodation offered</b></p>	<p>1. dormitory</p> <p>BJTU campus is located in the central area of Beijing and next to the Second Ring Road (Er huan lu). Only two bus stops away from Xizhimen Subway Station and Beijing North Railway Station. A variety of choices to public transportation right by the South Gate, West Gate and East Gate of BJTU campus, living on campus offers the biggest convenience to incoming exchange students. We encourage international exchange students to live in dormitory on campus. We have four different dormitory buildings for international students. The usual cost for living in dormitory on campus varies from 5600 to 8400 RMB for one semester depends which building and what type of room the students choose.</p> <p>For the dormitory information you may find as below:  <a href="http://cie.bjtu.edu.cn/erjiEnzh/1.htm">http://cie.bjtu.edu.cn/erjiEnzh/1.htm</a></p> <p>2. Off-campus apartment</p> <p>Incoming exchange students may choose to live off-campus. The off campus housing rate may vary from 2000-4000 RMB for one single room in a two-bedroom apartment per month. Students who wish to</p>
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	<p>live off-campus are responsible for finding their own accommodations.</p>
<p><b>Contact for accommodation, including phone number, fax and email</b></p>	<p>The dormitory is allocated when you first arrive and register at BJTU. Make sure you arrive on time for registration. If you have any further questions, please contact Anya Gu at <a href="mailto:lingu@bjtu.edu.cn">lingu@bjtu.edu.cn</a>.</p>

<p><b>Further services for exchange students</b></p>	<p><b>Admission Service and Visa Service of College for International Education:</b></p> <p>For admission and visa enquiries, please advise Ms. ZI Fangda at incoming@bjtu.edu.cn ph: 86-10-51684535</p> <p><b>Student Buddy Program:</b></p> <p>Before semester begins, International Center of SEM recruits a few student volunteers to participate in the Student Buddy Program. Those students will be student buddies with incoming exchange students once they arrive and serve as guide for the incoming exchange students. During the first few days, the student buddies will help the incoming exchange students to settle in. Throughout the exchange period the incoming exchange students may make friends and explore the city with the student buddy and learn about the culture from each other.</p> <p><b>Orientation:</b></p> <p>Incoming exchange students are expected to register according to the date stated in the admission letter and attend the orientation held by College for International Education of BJTU.</p> <p><b>Excursions and other cultural activities:</b></p> <p>College for International Education of BJTU usually arrange a few excursions and city tours within the semester. i. e. : trip to Forbidden City and National Museum. On Chinese traditional festivals, some cultural activities will be arranged such as watching the moon and mooncake tasting at Lugou Bridge, the most famous spot for traditional moon appreciation in Beijing on Mid-Autumn Festival.</p>
<p><b>Cost of living</b></p>	<p>Housing: approx. 5600RMB/semester-8400RMB/semester</p> <p>Insurance: approx. 300RMB for half a year/person</p> <p>Transportation fee: approx. 5000RMB/semester-8000RMB/semester (for trips )</p> <p>Books and supplies: approx. 500RMB/semester-800RMB/semester</p> <p>Visa renew fee: 500RMB</p>

	<p>Eating at canteen on campus: approx. 5RMB-10RMB/meal</p>
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<b>Visa</b>	<p>Student who are not Chinese citizens and who will study in China for over 6 months shall apply for X or student visa at Chinese embassies with admission notice, jw202 form and physical examination result. Those who will study for less than 6 months can also apply for F or visitor visa with the documents required by Chinese embassies. Since X, or student visa and L, or tourist visa have only 30 days of validity from the entry date to China, the holders must come to College for International Education in time for long term Residence Permit for Foreigner in the People's Republic of China. In addition, Students who live outside campus have to complete Residence Form of Temporary Residence at the police station of their community within 24 hours after entering China.</p>
<b>Insurance</b>	<p>Chinese government requires all international students purchase insurance during your stay in China. Here is the link: <a href="http://en.lxbx.net/article/baoxian-61.html">http://en.lxbx.net/article/baoxian-61.html</a> The insurance type is Package 800 for International students and you have to purchase it according to the duration you stay in China. You can purchase the insurance once you arrive in China. College for International Education will inform you for the further instruction.</p>