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business school
barcelona

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Exchange Fact Sheet 2022-2023



WHERE



BUSINESS

PEOPLE



GROW



EADA, founded in 1957, was one of the first Spanish institutions to offer executive training programmes to the business community. For more than 60 years, close to 160000 participants from over 50 different countries have entrusted their training to us, a fact that highlights EADA as one of the most innovative and prestigious business schools in Spain.

EADA is the only management institution in Spain with its own residential training centre. This is a vital tool in the EADA methodology as participants attend a series of professional development modules during the year where outdoor training is noted for the development of leadership and teambuilding skills.

EADA has been awarded the **AMBA** and **EQUIS** accreditations, which recognise the quality of its masters and MBA programmes. Currently these accreditations are only held by four business schools in Spain and by a selected group of the world's most prestigious business schools. **EADA** is also a member of the Executive MBA Council.

A plural and active methodology with a focus on practice

EADA has developed its own pedagogical method, which is based on active learning on the side of participants: "**learning by doing**" as opposed to "**learning by listening**". We believe that professional development demands effort, participation, reflection and common sense. Participants need to be the protagonists of their own learning process and the institution must guide and tutor this process.

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1. EADA Facilities



CAMPUS BARCELONA

This is the main headquarters located in Aragó Street 204 in downtown Barcelona. This 8-storey building is specially designed to offer you high quality training and services. Its unbeatable location makes it easy to get to by public and private transport. The majority of classes will be held in this campus.



CAMPUS COLLBATÓ

This Residential Training Centre is located 40 km from the city of Barcelona in the town of Collbató: Set within unrivalled natural surroundings, facing the Montserrat Mountains, space and time acquire a different dimension which promotes intensive training and manager development. This complex offers hotel facilities (100 rooms) plus a cafeteria-restaurant.

2. Exchange Programme Contacts

Mar Ribas (exchange@eada.edu)
Exchange Manager

Incoming/outgoing students, agreements



3. Academic Information

3.1 Term Dates 2022/2023

Fall 2022:

International MBA: September 29- December 22

Masters: October 3 - December 22

Winter 2023:

International MBA: January 9 – April 28

Masters: January 9 – March 31

Spring 2023:

Masters: April 11 – June 30 (Master in Marketing does not accept exchange students in the 3rd term)

Master in Management: April 11 – 28 July

3.2 Programmes and admission requirements

Programmes	Participant's profile/admission
<p>ENGLISH</p> <p><u>Master in Marketing</u></p> <p><u>Master in Finance</u></p> <p><u>Master in Management</u></p> <p><u>Master in Tourism & Hospitality Management</u></p> <p><u>Master in Pharmaceutical & Biotechnology Management</u></p> <p><u>Master in Fintech & Business Analytics</u></p> <p><u>Master in Sustainable Business & Innovation</u></p>	<p>Average age: 24 years</p> <p>Working experience: welcome but not required, maximum 3 years</p> <p>Educational requirements: university degree</p> <p>Places available: maximum 2 exchange students per master programme.</p>
<p>ENGLISH</p> <p><u>International MBA</u></p>	<p>Average age: 29 years</p> <p>Working experience: 3 years minimum, 5.5 years average</p> <p>Educational requirements: university degree</p> <p>Places available: maximum 1 exchange students per MBA programme.</p>

3.4 Courses Information

A. Programmes: Dedication for all programmes is **full time**. Running from Monday to Friday from 9 to 12pm and 1 to 4pm our master programmes, except our MBA from 1 to 4pm.

B. Courses: In order to guarantee a good integration of the exchange participants as well as a correct team working methodology, once enrolled in a specific programme **all courses** offered during the exchange term are **mandatory**. Exchange students are NOT allowed to mix and/or match courses from different programmes.

PLEASE NOTE: It is the home institution and the exchange student responsibility to make sure **in advance** that the EADA courses will be validated by the home school. The syllabus of each programme is available on request.

C. ECTS credits

Master programmes

Fall term: 14-16 ECTS, depending on the master

Winter term: 15-17 ECTS, depending on the master

Spring term: 12-15 ECTS, depending on the master

MBA programmes

Fall term: 17 ECTS

Winter term: 27 ECTS

D. Class format: case study, lectures, workshops, role plays and outdoor activities. All programmes include a number of modules in our Residential Training Centre (Campus Collbató): 2-day modules for Master programmes and 3-day modules for MBA programmes.

E. Class size: 15 to 25 participants

F. Grading system:

9 to 10 Exceptional; **8 to 8.9** Excellent; **7 to 7.9** Very Good; **6 to 6.9** Good; **5 to 5.9** Simple Pass

4. Application procedure

Step 1. Partner institutions send their **nominations** via the [EADA Nomination link](#)

Step 2. Nominated students receive an email from EADA attaching the application form and stating the specific documents required for the application:

A. One/Two Term Exchange Students

- Application form
- Copy of passport or EU identification
- CV
- Master/MBA transcripts from the partner institution
- A letter from home institution stating their sufficiency in English
- Interview with the programme director if necessary

B. Double Degree Exchange Students

- Application form
- Copy of university degree
- Master/MBA transcripts from the partner institution
- A recommendation letter
- Copy of passport or EU identification
- Letter of motivation (500 words)
- CV
- Results of the GMAT (minimum 650) or EADA 's test. Our GMAT school code is 7024
- Non-native English speakers: Results of the TOEFL IBT (minimum 100), IELTS (minimum 7). Our TOEFL school code is 7024
- Interview with the programme director if necessary

Step 3. Students send the application form and the documents required to exchange@eada.edu. Please note there is a **deadline** for submitting the application (see **4.1 Application Deadlines**)

Step 4. The programme directors will evaluate the applications received and we will get back to applicants as soon as possible. If you are admitted, you will receive a letter of acceptance and further information on the exchange.

4.1 Application Deadlines

Fall 2022:

May 9th, 2022

Winter 2022:

September 16th, 2022

Spring 2023:

January 16th, 2023

5. Career Service

The Career service is only available for our Double Degree students, who will have access to the following specific services:

- **EADA Jobsite:** When you join EADA you automatically belong to the Alumni community, and therefore have access to the EADA Jobsite. Please enter in Virtual Campus, go to Career Services and click on the Job Site.
- **Online resources & jobsites:** Vault Online Career Library, Going Global-International Careers, First-hand Webinars, 10 Minutes With, EFMD Global Talent Portal.
- **Training sessions:** Within your programme at EADA, you are encouraged to attend a variety of career guidance sessions such as interviews, salary negotiation, etc. Please make sure you attend events you register for.

6. Housing in Barcelona

Please note that EADA does NOT offer on-campus accommodation.

For further information about accommodation, healthcare, student visa procedures, mobile phones, please feel free to contact **Studentfy** at eada@studentfy.com

Approximate Living Expenses:

- Accommodation: 450-900€ for a room in a shared apartment
- Food: 250-450€
- Other expenses 250-450€
- Utilities: 100-200€
- Transport: 60-70€
- Total monthly budget: 1,110€-2,070€

7. Health Insurance

The Spanish public healthcare system does not cover international students from inside or outside the EU. Exceptions may exist, but it is the responsibility of the participant to investigate these.

EADA kindly suggests that the participants discuss further information on healthcare coverage in another country with the public or private healthcare system he/she is insured at home, as well as with the Spanish embassy.

In any case, EADA strongly recommends investing in a private insurance plan before coming to Barcelona.

EADA's accident insurance

All participants enrolled in the school are covered by EADA's insurance policy. Students are covered for any accidents that occur on the EADA premises as well as those that occur while in transit to or from the school. EADA's health care can be found at:

FIATC: [Emergency centre](#) or phone: 902 182 182



EXCHANGE PARTICIPANT

Solicitud de Admisión Application Form

Programa y periodo que solicita (marque con una X):

Application for and period (please tick):

PROGRAMA Programme	PERIODO DE INTERCAMBIO Exchange period				
	Fall term	Winter term	Spring term	Full year	Double Degree
Master in Finance					
Master in Sustainable Business & Innovation					
Master in Marketing					
Master in Management					
Master in Fintech & Business Analytics					
Master in Tourism & Hospitality Management					
Master in Pharmaceutical & Biotechnology Management					
International MBA					

Apellidos / Family Name: _____

Nombre / First Name: _____

E-mail: _____

Institución de origen / Home Institution: _____

Créditos ECTS necesarios / ECTS credits required: _____

Ficha para EADA / To be completed by EADA

Nº de ficha: _____

Fecha de Recepción: _____

Check list documentación:

- CV
- Doc. identidad
- Nivel idioma
- Notas
- Carta motivación
- Carta recomendación
- Título universitario
- EADA test / GMAT
- TOEFL / IELTS

Resultado del Proceso de Admisión: _____

Firma Director Programa: _____

Datos de contacto

Contact details

Datos Personales / Personal Details

Nombre / First name:

Apellidos / Family name:

Sexo / Gender: M F

Fecha nacimiento / Date of birth (dd/mm/yyyy): / /

Nacionalidad / Nationality:

NIE o Pasaporte / Passport number:

Dirección Permanente / Permanent Address

Domicilio Particular / Home Address:

C.P. / Postal Code:

Población / Town:

Provincia (si procede) / State (if applicable):

País / Country:

Números de teléfono / Telephone numbers

Por favor, incluye entre paréntesis el prefijo de tu país / Please add in brackets your country's international calling code

Teléfono / Telephone:

Móvil / Mobile:

Skype:

Estudios

Education

Superiores / Undergraduate and Postgraduate degrees

Institución <i>Institution</i>	Ciudad, País <i>City, Country</i>	Duración/ <i>Date</i>		Titulación <i>Degree</i>
		Inicio (mes, año) <i>From</i> (month, year)	Fin (mes, año) <i>To</i> (month, year)	

Otros / Others

Institución <i>Institution</i>	Ciudad, País <i>City, Country</i>	Duración/ <i>Date</i>		Titulación <i>Degree</i>
		Inicio (mes, año) <i>From</i> (month, year)	Fin (mes, año) <i>To</i> (month, year)	

Conocimiento de idiomas / Language Skills

Evalúe su nivel de 1 a 5 (siendo 5 el máximo y M su lengua materna)

Rank your level from 1 to 5 (5 being the maximum and M your mother tongue)

	escrito / <i>written</i>	oral / <i>oral</i>	Certificado, año / <i>Certificate, year</i>
Español / <i>Spanish</i>			
Inglés / <i>English</i>			

Experiencia Profesional (si procede)

Career Summary (if applicable)

Comience con la más reciente / Start with the most recent

- **Nombre de la empresa** / *Company's name:*

Actividad de la empresa / *Industry and business:*

Ciudad / *City:*

País / *Country:*

Fecha de inicio y finalización (mes/año) / *Starting and ending dates (month/year):* /
to /

Puesto / *Job position:*

Dpto. / *Dept.:*

Facturación anual (€) / *Annual Turnover (€):*

Nº Empleados / *No. of Employees:*

Explique las funciones que realizaba / *Explain job responsibilities:*

- **Nombre de la empresa** / *Company's name:*

Actividad de la empresa / *Industry and business:*

Ciudad / *City:*

País / *Country:*

Fecha de inicio y finalización (mes/año) / *Starting and ending dates (month/year):* /
to /

Puesto / *Job position:*

Dpto. / *Dept.:*

Facturación anual (€) / *Annual Turnover (€):*

Nº Empleados / *No. of Employees:*

Explique las funciones que realizaba / *Explain job responsibilities:*

Informe personal

Personal report

Exponga las razones por las cuales usted desea cursar este programa

What are your main reasons for applying to this programme?

¿Cuáles son las razones que le han motivado a solicitar la admisión en EADA?

What are your main reasons for applying to EADA?

¿Ha solicitado la admisión en otras escuelas? En caso afirmativo, indique cuáles.

Have you applied to any other schools? If so, please state which ones.

¿Cuál puede ser su contribución en un programa altamente participativo?

Indique sus puntos fuertes.

What contribution could you make to a highly proactive programme? Indicate your strengths.

¿Cuáles de sus cualidades personales considera usted que puede mejorar durante el programa?

Which of your personal skills would you like to improve with the programme?

Piense en una ocasión en la que usted haya trabajado con un equipo de personas y surgiera algún conflicto. Describa la situación y cómo la abordó.

Think of an occasion, which involved teamwork. When a problem arose, how did you deal with it?

¿Cuáles son sus aspiraciones profesionales?

Please outline your career objectives.

Otros datos que usted considere de interés.

Additional information that you consider of interest.

Lista de comprobación

Check list

¿Cómo ha tenido conocimiento del Programa de EADA?

Where did you first hear about this programme at EADA?

Afirmo que la información que doy en esta solicitud es correcta.

To the best of my knowledge, the information given on this form is correct and complete.

Fecha / Date: / /

Firma / Signature:

NOTA: Solamente se dará curso a aquellas solicitudes de admisión que vengan acompañadas de toda la documentación requerida, por lo que te aconsejamos revisar la **lista de comprobación en la última página.**

NOTE: Only those application forms accompanied by all the required documents will be taken into account. Please review **the application check list on the last page, before sending documents to EADA.**

Responsable: FUNDACIÓ PRIVADA UNIVERSITÀRIA EADA

Finalidad: gestionar las diferentes actividades del programa, su correcta ejecución y cualquier acción relativa a la calidad de este.

Legitimación: la correcta ejecución del programa.

Destinatarios: sus datos personales no serán objeto de cesión a terceros.

Derechos: puede acceder, rectificar y suprimir tus datos personales, así como ejercer otros derechos.

Información adicional: Puede ampliar la información relativa al tratamiento de sus datos personales en nuestra la [Política de Privacidad](#).

PRIVACY INFORMATION

Responsible: FUNDACIÓ PRIVADA UNIVERSITÀRIA EADA

Purpose of processing: to manage the different activities of the program, its correct execution and any action related to its quality.

Legitimization: the correct execution of the program.

Data recipients: your personal data will not be transferred to third parties.

Rights: you can access, rectify and delete your personal data, as well as exercise other rights.

Additional information: You can expand the information related to the processing of your personal data in our [Privacy Policy](#).

Documentos requeridos

Requested Documents

Si solicita plaza de intercambio para **uno o dos trimestres**, envíe los siguientes documentos a: exchange@eada.edu

Simple Exchange student, please send the following documents to exchange@eada.edu

- Solicitud de admisión / *Application form*
- Copia de una identificación UE o pasaporte / *Copy of passport or EU identification*
- CV / *CV*
- Notas del Máster/MBA cursado en la institución partner / *Master/MBA transcripts from the partner institution*
- Carta de la institución de origen indicando su suficiencia en inglés / *A letter from home institution stating their sufficiency in English*
- Entrevista con el director del programa, si se requiere/ *Interview with the programme director if necessary*

Si solicita un **Doble Grado** por favor envíe los siguientes documentos a: exchange@eada.edu

If applying for a Double Degree please send the following documents to exchange@eada.edu

- Solicitud de admisión/ *Application form*
- Copia del título universitario / *Copy of university degree*
- Notas del Máster/MBA cursado en la institución partner / *Master/MBA transcripts from the partner institution*
- 1 carta de recomendación / *A recommendation letter*
- Copia de una identificación UE o pasaporte / *Copy of passport or EU identification*
- Carta de motivación (500 palabras) / *Letter of motivation (500 words)*
- CV / *CV*
- Presentar los resultados del GMAT (min. 650) o el test de EADA / *Submit the results of the GMAT (min. 650) or EADA 's test. Our GMAT school code is 7024.*
- Hablantes no nativos de inglés también deben presentar los resultados del TOEFL IBT (min. 100), IELTS 7 / *Non-native English speakers will also be required to submit the results of the TOEFL IBT (min. 100), IELTS 7. Our TOEFL school code is 7024.*
- Entrevista con el director del programa, si se requiere/ *Interview with the programme director if necessary*

Departamento Programa de Intercambio/Exchange Programme Department

E-mail: exchange@eada.edu