

**INSTITUTE-WIDE REGISTRATION/ ORIENTATION
FOR AUGUST 2018 INTAKE
3 August 2018, AITCC Auditorium**

8:00 am – 9:45 am: REGISTRATION (Venue: Inside the AITCC Auditorium)

Morning Session

I. 10:00 am – 11:00 am: Welcome to New Students

(Facilitator: Ms. Laarni Roa, Director, Office of Student Affairs (OSA))

- Welcome Remarks by the President
- Welcome Remarks by the Vice President (VPAA)
- Welcome Remarks by the School Deans and Introduction of School Faculty (SERD, SET and SOM)
- Welcome Remarks by the Student Union President

11:00 am: Open Forum and Group Photo at the AIT Landmark

LUNCH BREAK

Afternoon Session

II. 1:00 pm – 4:00 pm: Orientation on Academic Regulations, Services and Facilities

(Facilitator: Dr. Tenzin Rabgyal, Coordinator, Admissions, Scholarships/Invoicing Unit, OSA)

- **Language Center Services and English Language Requirements**
by Dr. Freek Olaf de Groot, Director, Language Center
- **Academic Requirements and Practices**
by Ms. Laarni Roa, Director, Office of Student Affairs (OSA)
- **Career Center and Student Welfare**
by Ms. Carla Gonzales, Coordinator, Career Center and Student Welfare Unit, OSA
- **IT Services, Visa and Institute Facilities**
 - Campus-wide IT Services and Policies by Dr. Harianto, IT Consultant
 - Facilities Management/Accommodation Policies by Khun Wanchai Sophonsakulrat, Director, Office of Facilities & Assets Management
 - Educational Visa and Government Relations Services by Khun Suda Inta, Sr. Government Officer, Government Relations Unit, Office of Host Country Relations